**OBJECTIVE**Target your resume to a specific position/employer and summarize how you can benefit employer.

**TOTAL YEAR OF CAREER –** xx Years

**CURRENT POSITION TITLE –** xxxxxxxxx

**CURRENT SALARY / EXPECTATION** (*KRW)*

TOTAL(Annual Base + Bonus) / TOTAL(Annual Base + Bonus)

**EDUCATION**

**School Name**

*Degree, Major, Complete Date(Month,Year)*

Minor, Subject / Concentration

GPA:

**EXPERIENCE** *–* Please list experiences from latest one.

(Month, Year – Month, Year) **Organization Name**, **Department**, City, Country

***Position Title***

* Description/responsibilities, number of people supervised and special accomplishments.
* Use action words to describe the candidate’s skills and accomplishments.

**SKILLS**

Languages: *Level of fluency in the language*

Computers: *Level of proficiency, name of software used*

Relevant technical or field-specific skills:

**CERTIFICATES**

**Certificate name**, Acquisition Date, (*Expiration date of validity)*

Name of authority

**ACTIVITIES & LEADERSHIP EXPERIENCE**

Organization, Title/Member, Date range

* Duties/responsibilities/accomplishments.

**PROFESSIONAL AFFILIATIONS**

Professional Group/Club, Member/Position, Date range

**HONORS AND AWARDS**

List noteworthy academic, athletic, community, club, and employer recognition.

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