

Seoul National University Course Drop(Withdrawal) Manual

**Office of Academic Affairs,
Division of Educational Affairs**

Course Registration

Drop(Withdrawal)

Spring/Autumn semester

(For Students)

1. Access: mySNU > Student Service > Class > Course Drop(Regular Semester)

- College Student
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- My Info
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 - My Timetable
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 - Change Letter Grade to S/U Grade
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Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Note Help

Year 2021 Semester 1st Semester

Search

Save Apply Cancel Application

Reg. Credits	3	Cancelled	0	Total Credits	3					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Save		Valid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		ake course next time.	

[Number of cases:1Counts] Found

Note

1. Period for withdrawal from courses : 2021-01-25 ~ 2021-01-29
2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]
3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.
4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

2. Apply: Enter 'Cancellation Reason' > Save > Apply (Status: Waiting for approval)

- ▶ Cancel Application: valid only before instructor's approval
- ▶ If you only click 'Save' (Status: Save), your course drop request is not completed.

mysnu 서울대학교 포털 Academic/Research Affairs Webmail eTL Information Plaza SNU Support 포털 바로가기 Logout

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Student Service > Class/Grade > Class > Course Drop (Regular Semester)

Course Drop (Regular Sem.)

Year: 2021 Semester: 1st Semester **Search**

Save **Apply** **Cancel Application**

Reg. Credits	3	Cancelled	0	Total Credits	3					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Waiting for approval	2021-01-25	Valid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		I will take course next	

[Number of cases: 1 Counts] Found

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4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

3-1. Instructor's approval: Status 'Accepted' & Registration status becomes 'Invalid'

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Grades

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Year 2021 Semester 1st Semester

Search

Save Apply Cancel Application

Reg. Credits	3	Cancelled	3	Total Credits	0					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Accepted	2021-01-25	Invalid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		I wil take course next	

[Number of cases:1Counts] Found

Note

1. Period for withdrawal from courses
2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]
3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.
4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

3-2. Instructor's rejection: Status 'Returned' & Registration status will be 'valid'

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Grades

Courses

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Year 2021 Semester 1st Semester

Search

Save Apply Cancel Application

Reg. Credits	6	Cancelled	0	Total Credits	6					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Returned		Valid	044.023	002	North Korean Studies	Subject for Liberal Education	3-3-0		I'll take this course ne	수강취소할 수 없습니다.
		Valid	212.202	001	Macroeconomics	Requisite Subject for Major	3-3-0			

[Number of cases:2Counts] Found

Note

1. Period for withdrawal from courses :
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3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.
4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.